

6. The candidate is advised to report for the Interview/Personality Test along with interview call letter (in duplicate) as per the schedule given on pre-page.
7. Candidates belonging to OBC category & claiming benefits thereunder must bring their OBC certificate in the proforma meant for appointment to the posts under Govt. of India as published in the advertisement & not for State Govt. jobs. If they fail to do so, they will not be allowed to appear in the Interview/Personality Test. **Certificate in any other proforma will not be accepted.**
8. If a candidate is employed with the Central/State govt. or PSU, he/she must bring 'NOC' from his/her employer failing which the candidate will not be allowed for the Interview/Personality Test.
9. It is, however, made amply clear to the candidates that mere submission of details pertaining to Attestation Form (AF) & Special Security Questionnaire (SSQ) or appearing in the Interview/Personality Test does not mean that the candidate has been or would be necessarily selected to the post. Final selection is subject to the combined performance of the candidate in Tier-I and the Interview/Personality Test, successful completion of C&A verification and medical examination, etc.
10. The candidate will have to obey the instructions given during the Interview/Personality Test. Mobile phone, blue tooth devices and any other electronic/ communication devices are not permitted inside the venue, even if switched off. Candidates are advised in their own interest not to bring any such gadgets as no guarantee can be given for their safe custody. Any disobedience or misbehavior on the part of the candidate would result in his/her disqualification for the post.
11. Since the Interview/Personality Test will last the whole day and candidates may not be allowed to leave the Interview venue for refreshment/break/lunch before completion of their interview/personality test, candidates are advised in their own interest to come prepared for the same.
12. In case a candidate has forgotten his/her registration no. or password, the same can be retrieved through "forgot password" link available on the application portal for the purpose of downloading the call letter (with enclosures), in case, same has not been received on your e-mail.
13. IB reserves the right to recall/cancel the Interview/Personality Test call letter, in case it has been wrongly issued to a candidate.



Addl. Deputy Director/Exam

CHECKLIST FOR INTERVIEW

PLEASE ENSURE THAT YOU ARE CARRYING THE FOLLOWING DOCUMENTS:

SN	Description	✓
i)	Proof of identity	
ii)	Certificate & mark sheet of class 10	
iii)	Certificate & mark sheet of class 12, Graduation Degree & mark sheet (if acquired)	
iv)	Domicile certificate of the state against which the candidate has applied.	
v)	OBC/SC/ST/EWS certificate, if applicable (EWS Certificate valid for financial year 2025-26 issued on the basis of Income for financial year 2024-25)	
vi)	Documents in support of age relaxation, i.e., Ex-servicemen discharge certificate/meritorious sports person/widows/divorced women/women judicially separated from their husbands & not re-married etc.	
vii)	NOC from the employer, if applicable (issued between 1 month of time).	
viii)	Documents in support of addl. qualification, extra-curricular activities, etc.	
ix)	Self-attested photocopies of documents mentioned above.	
x)	Sufficient no. of photographs (2-3) identical to the one uploaded.	
xi)	Interview/Personality Test call letter (in duplicate).	
xii)	Proforma regarding foreign reference(s) of self / relatives staying or visited abroad	
xiii)	Duly filled Special Security Questionnaire (SSQ) form & Attestation Form (AF).	
xiv)	Please ensure that Identity certificate is duly filled and signed by the competent authority and not by the candidate.	

PLEASE ENSURE THAT YOU HAVE DULY FILLED THE RELEVANT INFORMATION AND BROUGHT THE PRESCRIBED DOCUMENTS ASKED FOR.